



Republic of the Philippines
NATIONAL POWER CORPORATION

TERMS OF REFERENCE
ALTERNATIVE MODE OF PROCUREMENT
(SHOPPING – 52.1)

1.Scope of Works (REF: _____ PR NO. [S3-KDP22-008](#))

“SUPPLY AND DELIVERY OF VARIOUS PREVENTIVE MAINTENANCE SUPPLIES INTENDED FOR KALAMANSIG DPP”

ITEM NO.	DESCRIPTION OF ITEM/S	QUANTITY	UNIT	TOTAL ABC (Php)
1	SUPPLY AND DELIVERY OF VARIOUS PREVENTIVE MAINTENANCE SUPPLIES INTENDED FOR KALAMANSIG DPP	1	LOT	420,000.00
	1. WASTE RAGS ROUND COTTON	98	KGS	
	2. VARNISH WINDING INSULATION	21	GALS	
	3. WORKING GLOVES COTTON	140	PAIRS	
	4. PAPER SAND NO. 160	140	PCS	
	5. PAPER SAND NO. 400	140	PCS	
	6. PAPER SAND NO. 1000	140	PCS	
	7. SOAP POWDER, 1KG/PACK	16	PACK	
	8.SOAP LIQUID, 1LTR/BOT	12	BOT	
	9. TAPE ELECTRICAL PLASTIC LARGE	70	ROLL	
	10. GASKET MAKER LARGE	70	TUBE	
	11. GASOLINE INLEADED	35	LTRS	
	12.CABLE TIE, NYLON 12”	42	PACK	
	13. CABLE TIE, NYLON 8”	42	PACK	
	14. CABLE TIE, NYLON 6”	42	PACK	
	15. CONACT CLEANER AEROSOL	14	CANS	
	16. BELT DEGREASING, AEROSOL	14	CANS	
	17. PENETRATING OIL, AEROSOL	28	CANS	
	18. VARNISH INSULATING # 1500 CLEAR	28	CANS	
	19. BULB MERCURY, 500 WATTS	14	PCS	
	20. ADHESIVE, MIGHTY BOND	70	PCS	
	21. WELDING ROD ORDINARY	49	KGS	
	TOTAL BID PRICE			420,000.00

Notes:

- Warranty shall be at least Three (3) months.
- Mode of Award is Lot Award Bid offer must be within the ABC per item

Note: This portion must include the complete technical specifications and the quantity of the requirement.

2. DELIVERY PERIOD

Delivery Period shall not be later than Thirty (30) calendar days upon receipt of the Purchase Order/Contract or Notice to Deliver.

3. Delivery Point

Items shall be delivered at [AFD WAREHOUSE, MINTAL, DAVAO CITY](#).

4. Bid Submission

The Bidder shall submit their sealed quotations through their authorized representative to be dropped in the designated drop box in the [SPUG Mindanao Training Center, NPC-SPUG Mindanao Complex, Kumintang St., Mintal, Tugbok District, Davao City](#)

5. Late Bids

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC.

6. Bid Prices

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

7. Bid Price Validity

Price Validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

8. Eligibility Criteria

- a. Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Single / Lowest Calculated Bid (S/LCB).

9. Detailed Evaluation and Comparison of Bids

The S/LCB shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

10. Post qualification

- a. Submitted documents of the S/LCB shall be subjected to post qualification evaluation.
- b. The bid that PASSED the Post-Qualification shall be declared as the Single/Lowest Calculated Responsive Bid (S/LCRB).

11. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses/charges.

12. Notice to Supplier

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

13. PO Effectivity

The PO Shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative

14. Terms of Payment

Terms of Payment shall be thirty (30) days after submission of complete supporting documents.

15. Warranty

Unless otherwise provided in the RFQ, the warranty period shall be a minimum of Three (3) Months from the date of final acceptance by the end-user.

16. Liquidated Damages

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

17. Liability of the Supplier

If after signing and accepting the Purchase Order/Contract, the supplier fails to deliver the goods and/or services, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

18. Reservation Clause

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

